

WIRELESS E-911 SERVICE BOARD

February 23, 1999

10:00 a.m.

Department of Account
George Washington Conference Room
James Monroe Building
101 North 14th Street, 2nd Floor
Richmond, Virginia 23219

Members Present: William E. Landside, Chair
Melvin A. Breeden
Charles W. Davis, Jr.
Steven E. Marzolf
James M. McDonnell, Jr.
Robert W. Woltz, Jr.

Members Absent: Carla G. Ussery

Others Present:

Trammel Alexander
Wally Campbell
Monica Croy
Liz Geddes
Bob Gojanovich
Terry Hall
Tom Hanson
Phil Heins
Herschel Keller

John Liantonio
Richard Limbacher
Charles McKee
Susan Perkins
Glenn Roach
Mitchell Sadoff
Larry Schack
M. Haxall Ward
Peter White

CALL TO ORDER

William Landside, Chairman called the meeting of the Wireless E-911 Service Board to order at 10:05 a.m. Mr. Landside welcomed attendees to the meeting.

ACTION AGENDA

Mr. Landside stated that the first order of business would be consideration of the approval of the minutes of the January 23, 1999 meeting. He asked if there were any questions or corrections relating to the minutes. Hearing none, he asked for a motion to approve the minutes. Mr. Woltz moved to approve the minutes to the January 23, 1999 meeting as presented. The motion was seconded by Mr. Marzolf and unanimously approved.

OTHER BUSINESS

Mr. Landside supplied each of the Board members with a list of PSAP contacts that provide service in Virginia that he had received from Bell Atlantic.

Mr. Landside discussed upcoming meetings of the Board. Future meeting will take place on March 9, 1999, March 23, 1999, April 6, 1999, May 4, 1999 and May 18, 1999. These meeting will be held at the Department of Accounts, 101 N. 14th Street, 2nd Floor, Richmond Virginia, beginning at 10:00 a.m.

As planned at the January 23, 1999 the Board entertained presentations from various PSAP and CMRS as well as NCAS/CAS solutions, and Local Exchange Company vendors.

Draft language for PSAP and CMRS guidelines were presented by Mr. Marzolf and Trammel Alexander, in the absence of Ms. Ussery, to the Board members. Various items such as requiring a letter of intent, service agreements, and eligibility were discussed in relation to these guidelines. It was agreed upon by the Board that these guidelines would be in effort for only the first year due to the lack of time remaining for the remittance of cost estimates by the PSAPs and CMRS. Mr. Landside agreed to submit another draft of these guidelines to the Board members prior to the next Board meeting.

The Board agreed to discuss the Local Exchange Company (LEC) costs at the next meeting.

The issue of confidentiality of cost estimates submitted to the Board for review was discussed by Board members. Mr. Landside stated he felt that review by all Board members was essential. Disclosures will be developed and signed by Board members as appropriate at the time of cost estimate reviews.

Peter White from AT&T agreed, per Mr. Landside's request, to look into the process of matching zip codes to PSAP boundaries and get back with Mr. Landside before the next Board meeting.

There being no further business the meeting was adjourned at 4:10 p.m.

Respectfully Submitted

Elizabeth W. Angle
Administrative Assistant
Commonwealth of Virginia Department of Accounts